

ADAM ROBERTSON ELEMENTARY SCHOOL P.A.C.

Minutes from November 4, 2014 meeting

- Meeting called to order at 8:39 am.
- Welcome and attendance. Four executives present. Ten parent members and Mr. Wiens present.
- Minutes from last meeting were available to members. No changes or additions made. M/S/C
- Financial reports (hard copy in binder)
 - General Account has
 - Gaming Account has \$We have received approval for a Gaming grant of \$6720.00 this year. Just waiting to confirm funds in the account.
- Correspondence
 - There were some fundraising ideas sent to the PAC email via Mr. Wiens. They will be forwarded to the fundraising committee (Crystal M.). Will look at a possible Christmas/Holiday fundraiser.
- Discussion Items
 - There were a group of moms, whom currently volunteer serving breakfast, that took the **Food Safe course**. Greg motioned to cover the \$70/person cost of that course for these Moms. M/S/C. Receipts are to be given to Sherry for reimbursement.
 - We may not qualify for the **MAJESTA grant** for an outdoor classroom as we currently have a space outdoors that may be considered an outdoor classroom. Our time and effort may be better spent on other fundraising or grant applications.
 - As well, we did not qualify for the **CBT Grant** as we are not a registered non-profit organization. We are looking into the Breakfast for Learning Grant.
 - **Facebook Page** is up and running. Megan and Sarah are currently on the admin list and would like a PAC Committee member on as well. Sherry said she would do that. They have set up a page rather than a group to have more control over the content. Will only post information that have already been release through school (newletters, PAC minutes). They will also link to the schools website.
 - The **PAC email** is up and running as well. A group email was sent this week.
 - **Breakfast program** is going well and the extra volunteers will make the busy mornings run smoother. There will be a Breakfast Meeting Friday Nov. 5/14 to discuss operations. They dishwasher need to be turned on and/or serviced. We are on the waitlist for the Breakfast Clubs of Canada Grant and will apply for the Breakfast for Learning Grant in the spring. Crystal S. will draft a donation letter to take to local companies to look for partners in our community. Overwaitea has said they will approach their suppliers too. A parent member wanted to know if we have ever got any feedback on the effectiveness of the program. The last two years the teachers filled out surveys and we already have letters of support for this school year.
 - The **Spaghetti Dinner** in on Wednesday November 5/14. It runs from 4:30-6:30. Spaghetti is donated by Demetre's Catering and the rest of the meal is

Potluck. PAC will provide beverages and cake. Crystal M. was going to pick up some disposables just incase people forgot. Motion to cover that cost M/S/C.

- The issue of **Traffic Safety** was revisited. There was a meeting with ARES, Erikson School, and RCMP(the Town of Creston was absent) to discuss the concerns at both schools during drop off and pick up times. Double parking, parking in front of driveways, passing buses and cross walk use were discussed. BCAA has a crossing guard program that we should look into. An adult to train and oversee the program is needed. There is another meeting with the same parties is scheduled for November 13 at 1 pm.

- **PAC constitution** was revisited and there will be changes. Greg is still working to complete all changes. When the revised version is available it will be place in the office so all can read and approve.

- **Teacher Requests** for funding were submitted. They are as follows:

1) Grade 7 Volleyball Trip to Cranbrook. There is a \$100/team fee and two teams attending = \$200 requested

Discussed and motion to cover these costs was made M/S/C.

2) Cross Country Skiing Grade 4 (Doleman) & Grade 5 (Blick) are requesting a subsidy to cover the cost for some students that may not have all or some of the admission and rental costs. = \$120 subsidy requested

Discussed and motion to cover these costs was made M/S/C.

3) Overnight Fort Steele Trip for Grade 5 (Blick) and Grade 5/6 (Hula). Again asking for a subsidy to lower costs to families. They will fundraise. \$250/class = \$500.

Discussed and tabled for later date.

4) Trip to Local Dairy Farm for Mrs. Hayes and Doleman's classes.

Asking for the cost of the bussing.

Discussed what the cost might be and we need to find out what bussing cost generally are. Ken said we would look into this. When we get that information, we will set a bussing cap for all requests. Table this request for a later date.

We would like to come up with a form for teachers to fill out so all submissions look the same and we have all the necessary information.

- QSP fundraiser is due November 14/14. Tupperware fundraiser is due November 12/14.

- **Principal's Report**

- Talked to Bruce McClean regarding playground repair and he will look into a local sourcing for the materials and repair. Ken and Bruce also looked at repairing the whole in the fence.

- Ken wanted to know where we wanted the tree for Mr. Giles planted. We directed his to the grade seven's as they are the purchasers. He was a couple of spots that will work.

- The Flag pole needs to be fixed. The rope broke or came off the pulley.

- Revisited issue with hot water and inconsistent heat in the school with Bruce.

- Picture retakes are on November 14/14

- Halloween was good and the Haunted house was well done. There are pictures scrolling in the school entry.

- Remembrance Day Ceremony is November 7 at 11am. All welcome.
 - No school November 10&11.
 - Next assembly November 17 at 9am.
 - New Items
 - A parent member asked how many teachers are on supervision at recess time. Usually 6, but some are assigned to specific students. Some of the younger students are having trouble identifying the supervisor. Could they be asked to wear the vests. Mr. Wiens will take this request to the staff meeting. Use of bathroom during recess is discouraged, however there are exceptions. The students should use the facilities on the way outside and only be allowed back in for urgent matters.
 - Adjournment at 10:17am
- Next meeting December 2th at 8:30 am in the basement.